

Notice of Meeting
SCHOOL ADMINISTRATIVE UNIT #43
BOARD MEETING

SRVRTC
Lou Thompson Room

~~**Tuesday, December 9, 2014**~~
Rescheduled for Tuesday, December 16, 2014

6:00 P.M.
AGENDA

- I. Call to Order: E. Owens
- II. Pledge of Allegiance: E. Owens
- III. Roll Call: E. Owens
- IV. Adjustments to Agenda: E. Owens
- V. Minutes: 10-27-2014
- VI. Information:
 - A. Review of Input from Public Forum on SAU Relocation
 - B. Town of Newport Board of Selectmen
 - C. Budget
- VII. Public Forum
- VIII. Agenda Items for Next Meeting: January 15, 2015
- IX. Non-Public under RSA 91-A:
- X. Adjournment

NONPUBLIC SESSION WORKSHEET

SAU #43 Board
December 16, 2014

Motion By: _____

I move that this Board go into Nonpublic Session to act upon a matter or matters referenced in the following provisions of RSA 91-A:2 I and/or RSA 91-A:3 II (check appropriate provision.)

- 91-A:2 I (a) Strategy or negotiations with respect to collective bargaining;
- 91-A:2 I (b) Consultation with legal counsel;
- 91-A:2 I (d) Circulation of draft documents which, when finalized, are intended only to formalize decisions previously made in a meeting; provided, that nothing in this subparagraph shall be construed to alter or affect the application of any other section of RSA 91-A to such documents to related communications.

- 91-A:3 II (a) The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted.
- 91-A:3 II (b) The hiring of any person as a public employee.
- 91-A:3 II (c) Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting.
- 91-A:3 II (d) Consideration of the acquisition, sale, or lease of real or personal property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community.
- 91-A:3 II (e) Consideration or negotiation of pending claims or litigation which has been threatened in writing or filed against the public body or any subdivision thereof, or against any member thereof because of his or her membership in such public body, until the claim or litigation has been fully adjudicated or otherwise settled.
- 91-A:3 II (i) Consideration of matters relating to the preparation for and the carrying out of emergency functions, including training to carry out such functions, developed by local or state safety officials that are directly intended to thwart a deliberate act that is intended to result in widespread or severe damage to property or widespread injury or loss of life.

Seconded by: _____

Roll Call Vote: (list Board members by name and indicate yes or no vote for each member.)

Minutes/Decisions Reached: (identify decisions by Motion, Second, and vote.)

Motion By: _____

I move that the minutes of this Nonpublic session be sealed, because divulgence of the information likely would adversely affect the reputation of any person other than a member of this board or render the proposed action ineffective, until, in the opinion of a majority of members, the aforesaid circumstances no longer apply.

Second By: _____

Roll Call Vote: (2/3 vote required; list Board members by name, indicate yes or no vote for each member)

Motion By: _____

I move that this Board return to public session.

Second By: _____

Vote: _____

V. Minutes

10-27-2014

School Administrative Unit #43 Board Meeting

Monday October 27, 2014

6pm Call to order by E. Owens

Pledge of Allegiance:

Roll Call: L. Hennig, L Wadensten, K.Little, E. Owens, S. Howe

Administration present: I. Sussman, L. Sutton, P. Callanan, B. Sandstrom, J. Avery

Adjustments to the agenda: Add Public forum.

Minutes:

Motion by K.Little to accept the minutes as presented for 1/16/14. Second by L. Hennig
All in favor 4, 1 abstain S. Howe not on board at time of minutes.

Motion by K. Little to accept minutes of 5/15/2014 with adjustment to add end of meeting time to the minutes. Second by S. Howe all in favor.

Motion by K. Little to accept the minutes of 6/26/2014 as presented. Second by S. Howe. All in favor.

Motion by K. Little to accept the minutes of 7/15/2014 as present. Second by S. Howe. 4 in favor
L. Wadensten abstained.

Information:

Relocation of SAU office Plan:

Sussman: The administration has been looking at the current structures within the Newport School District to see what the options would be for space for the SAU staff. The current lease ends July 14, 2014. After this year Croydon and Newport would be responsible for the lease in full. Up to this point Sunapee was still contributing to the lease of the SAU office. The total lease cost at this time is \$42,000.

Options:

1. Stay
2. Look at other options within the community
3. Move into one of the Current buildings of the NSD
 - A. Richards: Third floor: Least applicable at this time due to safety concerns.
 - B. Towle: Safety concerns and the amount of money it would cost to renovate the building to accommodate the staff.
 - C. NMHS: They look at the whole building and there are a couple of different areas that might work. There might be some legality issues with using the space within the SRVRTC. The other option was might be the White and Gray modular buildings.

Richards: Third floor: Elevator access, dividing up the space for the SAU would be costly. The other problem would be making sure there is security for those who would be going up into that space.

Towle: Safety concerns of community coming into the building to conduct SAU business. We would need to make some adjustments in the area to redirect student traffic. If this was to happen the 5th grade would need to go to Richards and the Preschool would need to look at going to the Towle first floor. J. Avery stated that making changes to Towle would be limited. Right now its fully functioning and open to traffic. If SAU was to go there they would have make some major changes such as sprinklers, bathrooms, safety and reconfiguring to make it doable. Making the right decisions as a long term investment and not just the short term. Pro's- right in middle of town, accessible..

L.Wadenten: Asked if Towle was a on the Historical site: what are the limitations if that was a registered site. No one had the answer at this time but would look into that if we felt Towle was an option..

NMHS: Are there two classrooms that we could use for an SAU office? The big factor still comes with Security and how we can get openings for a different door. Looking at the White building and the Gray building it affords the space and it would make it easier for the public to access without the security issues that we find at the other locations. Another option would have been to move the family consumer science to another space and give them that area. The problem would be the security entering the building and the cost of moving that room to another location in the building.

Gray and White building: Thoughts: moving the gray building over to where the white building is so that they could access to each other. There would be problems moving the Gray building and there is no bathroom in that building. In it's current state it is really not the option.

Other option: Add onto the white building which at this time has two large classrooms and two bathrooms.

Special Education would remain in both buildings. It works well and they would most likely keep it that way.

Jason is going to look at the expenses to expanding the white building.

They will be looking to the barn and if by regulations you could use that space.

It was suggested that we put an article in the page and get community involved in what they would suggest and see if they have other options for the SAU.

Public forum:

Questions on Bathrooms and public use of those bathrooms Towle if we moved the Preschool. J. Avery we would have to make accommodations for all to use the bathrooms.

Peter Merritt: What is in the white building now: L. Sutton the Bridge program is currently in the white building but the plan was to move them back into the building already..

Other properties in town: Yes, they have looked into rentals but there were trying to stay within the buildings to help with costs.

L.Hennig - we need to send communication out to the community so that they can provide other options if they would like. Sending out school reach and send out a press release and set a date for a public forum for community to come in with other alternatives. This way we might have more concrete answers on options that we might have.

Gail Hendrington- If you look at rental properties you will be in the same boat that you're in currently. Did we look at any foreclosure options in the area?

There are board members who do not really feel good about putting the SAU office in a school building.

Budget update: we need to schedule a SAU meeting to go over the budget so that it goes into the school budgets: The next meeting will be December 9, 2014 at 6pm.

Legislation: Will bring more updates in January. L. Wadensten best guess we won't see much till Feb or March.

Superintendent Evaluation: The evaluation that we have used in the past is in the packet. For next year we will look at the Marzano district leader evaluations.

Timeline: We did one summer of 2013 and one needs to be done. The forms need to be completed and given to either E. Owens or S. Howe by November 21st. E.Owen will then tally all of the information..

The board would like to see if Barrett Christina would be available on January 15, 2016 to help build goals for the SAU and Superintendent.

Summary of Individual board Activities: Croydon is working on Policies. Looking at Special Education costs and how they can control them. Kevin is working out great as principal of Croydon school.

Newport: trying to get our arms around the budget, looking a lot at fiscal management systems and we're getting great information back from the Business Administrator. Big improvement in climate and good comments from Athletic comments. We working on a lot of policies through at this time. Working hard on the communications via the committee. LAC special education

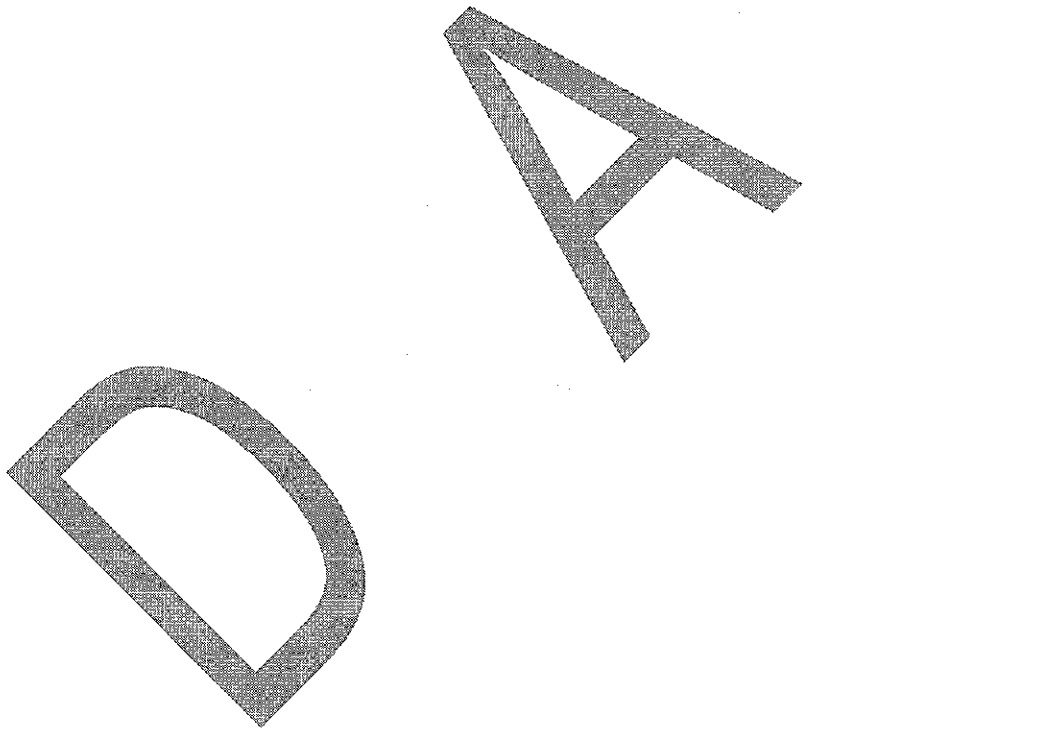
committee: three PD opportunities in Jan for everyone: Assist in Tech devices, Understanding and knowing your learning style of our students, and transition planning. Which could be for all students. The state for Bond on the CTE center. Offering classes through RVCC for 250.00.

Bring in Administrators from Newport and Croydon to get support across the SAU to work with students in both Districts.

Agenda Items for Next Meeting: December 9th 2014 at 6pm

1. Budget
2. Marzano Model for evaluation tool
3. Review of input on SAU space
4. Non-public: Evaluation review

Motion: by S. Howe to Adjourn. Second by L.Wadensten:
Meeting ended at 8pm.



VI. Information

C. Budget

SAU 43

100 GEN FUND EXPENSE BUDGET

Fiscal Year: 2014-2015

Print accounts with zero balance Round to whole dollars Account on new page

From Date: 7/1/2015 To Date: 6/30/2016

Definition: BUDGET INPUT 15-16

Account	Description	FY13-14 Expended	FY14-15 Adopted	FY14-15 Revised	FY15-16 Proposed	Difference
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100.2200.320.00.000000	PROF DEV CONTRACTED S	(\$30)	\$0	\$0	\$0	\$0
100.2200.580.00.000000	PROF DEV TRAVEL	\$214	\$0	\$0	\$0	\$0
Func: Staff Support - 2200						
100.2313.260.00.000000	WORKERS COMP	(\$263)	\$0	\$0	\$0	\$0
Func: Treasurer Services - 2313						
100.2321.111.00.000000	SALARIES.OFFICE OF SUPE	\$128,320	\$122,004	\$122,004	\$118,450	(\$3,554)
100.2321.115.00.000000	SALARIES-SECRETARIAL	\$109,561	\$55,487	\$55,487	\$37,578	(\$17,909)
100.2321.121.00.000000	STIPEND-PUBLIC RELATION	\$0	\$0	\$0	\$2,000	\$2,000
100.2321.211.00.000000	INS.HEALTH.SUPERINTEND	\$42,634	\$31,098	\$31,098	\$30,394	(\$704)
100.2321.212.00.000000	INS.DENTAL.SUPERINTEND	\$1,334	\$398	\$398	\$667	\$269
100.2321.213.00.000000	INS.LIFE.SUPERINTENDENT	\$222	\$3,865	\$3,865	\$299	(\$3,566)
100.2321.214.00.000000	INS.LTD.SUPERINTENDENT	\$314	\$203	\$203	\$186	(\$17)
100.2321.220.00.000000	FICA.SUPERINTENDENT OF	\$17,239	\$13,578	\$13,578	\$12,701	(\$877)
100.2321.230.00.000000	RETIRE.SUPERINTENDENT	\$22,214	\$20,841	\$20,841	\$18,495	(\$2,346)
100.2321.240.00.000000	STAFF DEV/TUIT	\$7,211	\$9,000	\$8,877	\$9,000	\$0
100.2321.250.00.000000	UNEMPLOYMENT	\$1,173	\$1,300	\$1,300	\$1,204	(\$96)
100.2321.260.00.000000	INS.WC.SUPERINTENDENT	\$1,276	\$1,082	\$1,082	\$973	(\$109)
100.2321.290.00.000000	SUPERINTENDENT. 403B EI	\$3,554	\$3,660	\$3,660	\$0	(\$3,660)
100.2321.391.00.000000	CONTRACTED SRVS.AUDIT	\$5,750	\$6,150	\$6,650	\$6,000	(\$150)
100.2321.392.00.000000	CONTRACTED SRVS.LEGAL	\$0	\$5,000	\$5,000	\$0	(\$5,000)
100.2321.449.00.000000	LEASE.EQUIP	\$569	\$796	\$796	\$796	\$0
100.2321.540.00.000000	ADVERTISING	\$564	\$1,500	\$1,500	\$750	(\$750)

SAU 43

100 GEN FUND EXPENSE BUDGET

Fiscal Year: 2014-2015

Print accounts with zero balance Round to whole dollars Account on new page

From Date: 7/1/2015 To Date: 6/30/2016

Definition: BUDGET INPUT 15-16

Account	Description	FY13-14 Expended	FY14-15 Adopted	FY14-15 Revised	FY15-16 Proposed	Difference
100.2321.580.00.000000	TRAVEL	\$2,689	\$2,300	\$2,300	\$2,700	\$400
100.2321.610.00.000000	Supplies	\$3,030	\$0	\$0	\$3,000	\$3,000
100.2321.810.00.000000	DUES/FEES	\$4,787	\$5,500	\$5,623	\$730	(\$4,770)
Func: Superintendents Office - 2321		\$352,442	\$283,762	\$284,262	\$245,924	(\$37,838)
100.2332.111.00.000000	SALARIES.DIR.SPED	\$37,572	\$38,723	\$38,723	\$37,595	(\$1,128)
100.2332.115.00.000000	SALARIES.SECRETARIAL.SI	\$14,356	\$17,791	\$17,791	\$17,867	\$76
100.2332.211.00.000000	INS.HEALTH.SPED STAFF	\$0	\$0	\$0	\$9,963	\$9,963
100.2332.212.00.000000	INS.DENTAL.SPED STAFF	\$334	\$398	\$398	\$334	(\$64)
100.2332.213.00.000000	INS.LIFE.SPED STAFF	\$161	\$164	\$164	\$107	(\$57)
100.2332.214.00.000000	INS.LTD.SPED STAFF	\$199	\$209	\$209	\$66	(\$143)
100.2332.220.00.000000	FICA.SPED STAFF	\$3,823	\$4,323	\$4,323	\$4,243	(\$80)
100.2332.230.00.000000	RETIRE.SPED STAFF	\$6,870	\$7,399	\$7,399	\$6,195	(\$1,204)
100.2332.260.00.000000	INS.WC.SPED STAFF	\$626	\$592	\$592	\$328	(\$264)
100.2332.290.00.000000	SPED ADMIN. 403B ER MAT	\$868	\$2,323	\$2,323	\$0	(\$2,323)
Func: SPED ADMIN - 2332		\$64,808	\$71,922	\$71,922	\$76,697	\$4,775
100.2510.111.00.000000	SALARIES.DIR.BUS ADMIN	\$87,400	\$90,177	\$90,177	\$80,000	(\$10,177)
100.2510.113.00.000000	SALARIES.ACCOUNTANT	\$43,267	\$53,045	\$53,045	\$40,955	(\$12,090)
100.2510.114.00.000000	SALARIES.BOOKKEEPER/ITI	\$63,839	\$92,478	\$92,478	\$104,478	\$12,000
100.2510.211.00.000000	INS.HEALTH.BUSINESS OFF	\$46,976	\$74,844	\$74,844	\$75,942	\$1,098
100.2510.212.00.000000	INS.DENTAL.BUSINESS OFF	\$1,890	\$1,592	\$1,592	\$2,669	\$1,077
100.2510.213.00.000000	INS.LIFE.BUSINESS OFF	\$237	\$323	\$323	\$434	\$111
100.2510.214.00.000000	INS.LTD.BUSINESS OFF	\$291	\$429	\$429	\$269	(\$160)
100.2510.220.00.000000	FICA.BUSINESS OFF	\$14,356	\$18,032	\$18,032	\$17,246	(\$786)

SAU 43

100 GEN FUND EXPENSE BUDGET

Fiscal Year: 2014-2015

Print accounts with zero balance Round to whole dollars Account on new page

From Date: 7/1/2015 To Date: 6/30/2016

Definition: BUDGET INPUT 15-16

Account	Description	FY13-14 Expended	FY14-15 Adopted	FY14-15 Revised	FY15-16 Proposed	Difference
100.2510.230.00.000000	RETIREMENT.BUSINESS OF	\$18,711	\$23,561	\$23,561	\$23,290	(\$271)
100.2510.260.00.000000	INSURANCE.WC.BUSINESS	\$1,061	\$849	\$849	\$1,320	\$471
100.2510.270.00.000000	District Wide Health Benefits	\$4,348	\$9,000	\$9,000	\$8,500	(\$500)
100.2510.290.00.000000	BUS ADMIN.403B ER MATCH	\$0	\$2,705	\$2,705	\$0	(\$2,705)
100.2510.390.00.000000	CONTRACTED SRVS	\$1,541	\$0	\$0	\$0	\$0
100.2510.531.00.000000	TELEPHONE	\$6,824	\$6,000	\$6,000	\$6,900	\$900
100.2510.534.00.000000	POSTAGE	\$5,000	\$5,500	\$5,500	\$5,000	(\$500)
100.2510.610.00.000000	SUPPLIES	\$4,471	\$6,000	\$6,000	\$4,500	(\$1,500)
Func: BUSINESS OFFICE - 2510		\$300,213	\$384,535	\$384,535	\$371,503	(\$13,032)
100.2620.119.00.000000	SALARIES.CUSTODIAL	\$2,417	\$2,539	\$2,539	\$2,540	\$1
100.2620.220.00.000000	FICA.CUSTODIAL	\$185	\$194	\$194	\$194	\$0
100.2620.230.00.000000	RETIRE.CUSTODIAL	\$260	\$273	\$273	\$0	(\$273)
100.2620.260.00.000000	INSURANCE.WC.CUSTODIA	\$69	\$59	\$59	\$15	(\$44)
100.2620.411.00.000000	BLDG.WATER/SEWER	\$1,793	\$2,000	\$2,000	\$0	(\$2,000)
100.2620.430.00.000000	BLD.R&M	\$0	\$500	\$500	\$500	\$0
100.2620.441.00.000000	BLDG.RENT	\$20,683	\$21,525	\$21,525	\$23,100	\$1,575
100.2620.490.00.000000	BLDG.PROPERTY TAX	\$6,516	\$7,089	\$7,089	\$0	(\$7,089)
100.2620.622.00.000000	ELECTRICITY	\$2,644	\$3,500	\$3,500	\$0	(\$3,500)
100.2620.624.00.000000	FUEL OIL	\$11,005	\$12,500	\$12,500	\$0	(\$12,500)
Func: BLDG/MAINT/FAC - 2620		\$45,573	\$50,179	\$50,179	\$26,349	(\$23,830)
100.2840.390.00.000000	CONTRACTED SRVS.TECH	\$15,610	\$19,300	\$19,300	\$20,500	\$1,200
100.2840.730.00.000000	EQUIP.TECH	\$3,393	\$7,000	\$7,000	\$3,400	(\$3,600)
Func: TECHNOLOGY - 2840		\$19,002	\$26,300	\$26,300	\$23,900	(\$2,400)

SAU 43

100 GEN FUND EXPENSE BUDGET

Fiscal Year: 2014-2015

From Date: 7/1/2015

To Date: 6/30/2016

Print accounts with zero balance

Round to whole dollars

Account on new page

Definition: BUDGET INPUT 15-16

Account	Description	FY13-14 Expended	FY14-15 Adopted	FY14-15 Revised	FY15-16 Proposed	Difference
		\$781,959	\$816,698	\$817,198	\$744,373	(\$72,325)

Grand Total:

End of Report