

Notice of Meeting
SCHOOL ADMINISTRATIVE UNIT #43
BOARD MEETING

SRVRTC
Lou Thompson Room

Monday, March 9, 2015

6:00 P.M.
AGENDA

- I. Call to Order: E. Owens
- II. Pledge of Allegiance: E. Owens
- III. Roll Call: E. Owens
- IV. Non-Public under RSA 91-A:
- V. Adjustments to Agenda: E. Owens
- VI. Minutes: 2-10-2015
- VII. Information:
 - A. Budget
- VIII. Public Forum
- IX. Action:
 - A. Personnel
- X. Agenda Items for Next Meeting: May 27, 2015
- XI. Adjournment

NONPUBLIC SESSION WORKSHEET

SAU #43 Board

March 9, 2015

Motion By: _____

I move that this Board go into Nonpublic Session to act upon a matter or matters referenced in the following provisions of RSA 91-A:3 II (check appropriate provision.)

- 91-A:3 II (a) The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted.
- 91-A:3 II (b) The hiring of any person as a public employee.
- 91-A:3 II (c) Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting.
- 91-A:3 II (d) Consideration of the acquisition, sale, or lease of real or personal property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community.
- 91-A:3 II (e) Consideration or negotiation of pending claims or litigation which has been threatened in writing or filed against the public body or any subdivision thereof, or against any member thereof because of his or her membership in such public body, until the claim or litigation has been fully adjudicated or otherwise settled.
- 91-A:3 II (i) Consideration of matters relating to the preparation for and the carrying out of emergency functions, including training to carry out such functions, developed by local or state safety officials that are directly intended to thwart a deliberate act that is intended to result in widespread or severe damage to property or widespread injury or loss of life.

Seconded by: _____

Roll Call Vote: (list Board members by name and indicate yes or no vote for each member.)

Minutes/Decisions Reached: (identify decisions by Motion, Second, and vote.)

Motion By: _____

I move that the minutes of this Nonpublic session be sealed, because divulgence of the information likely would adversely affect the reputation of any person other than a member of this board or render the proposed action ineffective, until, in the opinion of a majority of members, the aforesaid circumstances no longer apply.

Second By: _____

Roll Call Vote: (2/3 vote required; list Board members by name, indicate yes or no vote for each member)

Motion By: _____

I move that this Board return to public session.

Second By: _____

Vote: _____

VI. Minutes

2-10-2015

SAU 43 Board Meeting Minutes

February 10, 2015

I. Call to Order and Roll Call

Chair Emily Owens called to order a public meeting of the SAU 43 Board at 6:00 PM on February 10, 2015 at the Sugar River Valley Regional Technical Center, Lou Thompson Room.

Present from Croydon: Angi Beaulieu

Present from Newport: Shannon Howe, SAU 43 Vice Chair, Karen Little, SAU 43 Treasurer, Heidi North, and Linda Wadensten

Also in attendance: Jason Avery, Director of Maintenance, Cindy Gallagher, Superintendent, Bonnie Sandstrom, Business Administrator, and Heather Worthen, Director of Special Education

II. Pledge of Allegiance

The board led the Pledge of Allegiance.

III. Adjustments to the Agenda

An action item to nominate an interim treasurer was added.

IV. Minutes

AS MOVED BY MS. HOWE AND SECONDED BY MS. LITTLE, THE BOARD VOTED TO APPROVE THE MINUTES OF DECEMBER 16, 2014 AS PRESENTED (6-0-0).

AS MOVED BY MS. HOWE AND SECONDED BY MS. LITTLE, THE BOARD VOTED TO APPROVE THE MINUTES OF DECEMBER 30, 2014 AS PRESENTED (6-0-2).

Ms. North and Dr. Wadensten abstained, having been absent from the meeting.

AS MOVED BY MS. HOWE AND SECONDED BY MS. LITTLE, THE BOARD VOTED TO APPROVE THE MINUTES OF JANUARY 12, 2015 AS PRESENTED (6-0-1).

Ms. Beaulieu abstained, having been absent from the meeting.

V. Information

A. Website Reconfiguration

Becky Nelson proposed simplifying the SAU website such that the front page addresses SAU issues only and contains two links, one to the Newport School District and one to the Croydon School District. Banner announcements related to the school districts would remain on the front page.

The board directed Ms. Nelson to proceed with webmaster, Kay Yeagley.

Dr. Gallagher spoke to the Newport School District's new communication link on the website, dubbed The Button. Suggestions, questions, and comments are directed to a committee comprised of the superintendent, the board chair and vice chair for response and/or dissemination.

B. Relocation of the SAU Office

Dr. Gallagher explained that those offices that require regular public access – the superintendent's, human resources, and special education – would be housed in the white building on the NMHS campus. A structural adjustment would be made to accommodate conference space.

The business office would be housed at the end of the high school's science and social studies wing that has a private door to the outside. Cubicles would be erected within a classroom to accommodate the business manager, the accountant, payroll, and accounts payable.

The estimated costs for the relocation and renovation of the white building and classroom total \$14,100. The estimated annual cost to maintain the new configuration totals \$17,860.

Dr. Gallagher noted that while the office relocation could become a long-term placement, a final decision would not be reached until the outcomes of the Towle building analysis, voting on Article 9 to see if the Newport voters wish to begin the process that could result in withdrawal from the SAU, and collaboration with the Newport board of selectmen are known. However, it will serve at least for the 2015-2016 academic year.

The board discussed the current status of historical files and their relocation to the gray building on the NMHS campus.

VI. Public Forum

Burt Spaulding suggested that a security system be installed in the white building prior to occupation by the SAU staff.

Mr. Spaulding, Todd Fratzel, and Robert Scott urged the board to offer the full superintendent position to Dr. Gallagher in lieu of conducting a superintendent search, citing her education, community involvement, and success as interim superintendent.

Ms. Howe responded that Dr. Gallagher must still decide how to restructure SAU services in order to cut \$50,000 from the budget, and prior to her doing so, the board is unable to negotiate her contract in good faith.

Mr. Fratzel pointed out that the superintendent's salary was included in the FY16 budget.

Ann Spencer inquired about the legal protocols associated with posting the position.

Jeff Kessler commented that it is too late in the year to begin a search given that other SAUs are further along in the hiring process, and are already interviewing candidates. He suggested that foregoing a search process could save the SAU \$5,000 to \$10,000.

In commenting on the threat of measles in New Hampshire, Dr. Gallagher reported that all students must be vaccinated against the disease. Although there is an opt-out procedure, no families within the SAU have chosen this option.

VII. Non-public Under RSA 91-A:3 II (c) Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting.

AS MOVED BY MS. HOWE AND SECONDED BY MS. LITTLE, THE BOARD VOTED TO ADJOURN TO NON-PUBLIC SESSION UNDER THE AUTHORITY CITED ABOVE, ALL MEMBERS VOTING "AYE" ON A ROLL CALL VOTE AT 7:06 PM.

Ms. Beaulieu was not in attendance for the non-public session nor succeeding public session.

The board re-convened in public session at 8:12 PM.

Ms. Owen announced that the minutes of the non-public session were sealed by a unanimous roll call vote.

VIII. Action Items

A. Relocation of the SAU Office

AS MOVED BY MS. HOWE AND SECONDED BY MS. NORTH, THE BOARD VOTED TO ACCEPT THE SUPERINTENDENT'S PROPOSAL TO MOVE THE SAU OFFICE TO THE WHITE BUILDING AND THE PROPOSED LOCATION WITHIN THE HIGH SCHOOL FOR THE 2015-2016 SCHOOL YEAR (5-0-0).

B. Interim Superintendent Contract

AS MOVED BY MS. HOWE AND SECONDED BY MS. NORTH, THE BOARD VOTED TO OFFER DR. GALLAGHER AN EIGHTEEN-MONTH CONTRACT AS SUPERINTENDENT OF SAU 43 AT A PRO-RATED SALARY OF \$95,000 THROUGH FY15, AND WITH A 3% INCREASE IN FY16 (5-0-0).

C. SAU Treasurer Appointment

AS MOVED BY MS. HOWE AND SECONDED BY MS. LITTLE, THE BOARD VOTED TO APPOINT MS. BEAULIEU AS SAU 43 TREASURER FROM MARCH 9, 2015 UNTIL THE BOARD ELECTS NEW OFFICERS (5-0-0).

IX. Next Meeting: March 9, 2015 at 6:00 PM.

X. Adjournment

AS MOVED BY MS. HOWE AND SECONDED BY DR. WADENSTEN, THE BOARD VOTED TO ADJOURN (5-0-0).

The meeting adjourned at 8:18 PM.

Respectfully submitted,

Terrie Scott