

Notice of Meeting  
**SCHOOL ADMINISTRATIVE UNIT #43**  
**BOARD MEETING**

**SRVRTC – Lou Thompson Room**

**May 15, 2014**

**6:00 P.M.**  
**AGENDA**

- I. Call to Order: I. Sussman
- II. Pledge of Allegiance: I. Sussman
- III. Chair/Vice Chair Nominations: I. Sussman
- IV. Adjustments to Agenda: SAU Board Chairperson
- V. Minutes: 3-5-2014
- VI. Board Correspondence
- VII. Action
  - A. SY 2014-2015 SAU Board Meeting Calendar
- VIII. Non-Public under RSA 91-A:
- IX. Agenda Items for Next Meeting:
- X. Adjournment

## NONPUBLIC SESSION WORKSHEET

SAU #43 Board Meeting  
May 15, 2014

**Motion By:** \_\_\_\_\_

I move that this Board go into Nonpublic Session to act upon a matter or matters referenced in the following provisions of RSA 91-A:2 I and/or RSA 91-A:3 II (check appropriate provision.)

- 91-A:2 I (a) Strategy or negotiations with respect to collective bargaining;
- 91-A:2 I (b) Consultation with legal counsel;
- 91-A:2 I (d) Circulation of draft documents which, when finalized, are intended only to formalize decisions previously made in a meeting; provided, that nothing in this subparagraph shall be construed to alter or affect the application of any other section of RSA 91-A to such documents to related communications.
  
- 91-A:3 II (a) The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted.
- 91-A:3 II (b) The hiring of any person as a public employee.
- 91-A:3 II (c) Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting;
- 91-A:3 II (d) Consideration of the acquisition, sale, or lease of real or personal property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community.
- 91-A:3 II (e) Consideration or negotiation of pending claims or litigation which has been threatened in writing or filed against the public body or any subdivision thereof, or against any member thereof because of his or her membership in such public body, until the claim or litigation has been fully adjudicated or otherwise settled.
- 91-A:3 II (i) Consideration of matters relating to the preparation for and the carrying out of emergency functions, including training to carry out such functions, developed by local or state safety officials that are directly intended to thwart a deliberate act that is intended to result in widespread or severe damage to property or widespread injury or loss of life.

**Seconded by:** \_\_\_\_\_

**Roll Call Vote:** (list Board members by name and indicate yes or no vote for each member.)

**Minutes/Decisions Reached:** (identify decisions by Motion, Second, and vote.)

**Motion By:** \_\_\_\_\_

I move that the minutes of this Nonpublic session be sealed, because divulgence of the information likely would adversely affect the reputation of any person other than a member of this board or render the proposed action ineffective, until, in the opinion of a majority of members, the aforesaid circumstances no longer apply.

**Second By:** \_\_\_\_\_

**Roll Call Vote:** (2/3 vote required; list Board members by name, indicate yes or no vote for each member)

**Motion By:** \_\_\_\_\_

**I move that this Board return to public session.**

**Second By:** \_\_\_\_\_

**Vote:** \_\_\_\_\_

# V. Minutes

3-5-2014

**SCHOOL ADMINISTRATIVE UNIT #43  
BOARD MEETING  
6:30pm Lou Thompson Room-SRVRTC  
Minutes of March 5, 2014**

**I. Call to Order:**

Mrs. Hennig called the meeting to order at 6:30pm

**II. Roll Call:**

Newport School Board Members Present: Linda Wadensten; Heidi North; Lizabeth Hennig, SAU 43 Chair; Leo Paquin.

Croydon School Board Members Present: Jody Underwood; Angi Beaulieu; Emily Owens  
Staff Present: Heather Worthen; Viki Bridge; Superintendent Earl Sussman; Phil Callanan

**III. Pledge of Allegiance:**

Mrs. Hennig led pledge of allegiance.

**IV. Adjustments to Agenda:**

There were no adjustments made to the agenda.

**V. Minutes: 1-16-2014**

Mr. Paquin motion to table minutes, seconded by Ms. Underwood.

**VI. Information:**

**A. Evaluation Presentation by DoE to be followed by Discussion.**

Superintendent Sussman introduced Karen Soule and Randy Bell to explain what the New Hampshire Educator Support & Evaluating System is, and to answer any questions.

**Topics talked about:**

Evaluation & Support; Multiple Measures in effectiveness rating of each educator; NH Professional Education Standards; Standards of Professional Practice; Standards of Professional practice: ED507.06 and Professional Development: ED-512.

On the State Level of Development of Evaluation Process: Field Test has been completed, pilot is currently in process, and will be fully administrated in spring 2015.

Ms. Soule and Mr. Bell advised to have outside facilitator for the Development of Evaluation Process; Challenges include leadership, stability and support.

Will schedule presentation to be done at a Croydon Staff Meeting.

End of 2014-2015 need an outline of a system that looks at what district will be doing for educator. System being defined by tools District decide to use.

First Benchmark is a working plan not a finished product.

On June 2017 plan needs to be set, and in effect.

No generic time line right now, state team implementing tasks, roles and timelines-will be available within the next month by Ms. Soule and Mr. Bell.

They suggested District makes their own timelines, tasks, and roles. Develop benchmarks.

## **VII. Action**

### **A. Evaluation**

Discussion on process

Board wants: transparency, 360, and different types of evaluations at all levels.

- Staff needs to know what the time line is.
- Facilitation
- Guidelines linked to tools (framework)
- Goals are based on tools
- Need outside facilitator, third party facilitator
- Need to define teacher role

Framework & roadmap in 60 days on how we are going to get there. Short term need to know what timeframe is.

Mrs. Hennig and Superintendent agreed May 21<sup>st</sup>, 2014 staff will present specific evaluation system-process, which will need to include board, staff, community, and union members.

## **VIII. Non-Public under RSA 91-A:**

None

## **IX. Agenda Items for Next Meeting:**

Jody Underwood requesting minutes two weeks prior to next SAU meeting.

Next meeting date will be determined at a later date, Liz Hennig will send out a notice request. Ms.

Wadensten suggested we have a joint SAU and Newport Meeting May 25<sup>th</sup>.

All agreed.

## **X. Adjournment:**

Meeting adjourned at 8:34 by Mr. Paquin, seconded by all.

Submitted by Brianna Connell

# VI. Board Correspondence



May 1, 2014

SAU #43 Board  
Liz Hennig, Chairperson  
9 Depot Street  
Newport, NH 03773

Dear Chairperson Hennig and SAU #43 Board Members,

The Town of Newport Board of Selectmen hereby requests that the SAU Board consider the idea of utilizing the Town of Newport Finance Department to perform the finance functions of the SAU in lieu of hiring a new Business Administrator. A similar proposal was made in the late 1990's but, was declined by the Superintendent at the time.

While previously dismissed, we believe this could be an efficient use of the community's resources. This structure could have many benefits including consistent internal and external financial reporting, public support and a common approach on both short and long-term budgeting and financial planning. I believe this idea would be supported by the Budget Advisory Committee which discussed the Town and School working cooperatively at a few of their meetings.

If you agree to consider the proposal, there would need to be a study of the current operations of both entities and a plan would need to be formulated, with any changes being phased in over time. The study could be held concurrently with your current search for a Business Administrator. Paul Brown, Town Manager has discussed this opportunity with the Superintendent, but has not had a response.

Please let us know if you would like to pursue this idea, or meet to discuss it further.

Sincerely,

Virginia O. Irwin  
Board of Selectmen, Chair

Cc: Irwin Sussman, SAU #43 Superintendent



# **VII. Action**

**A. SY 2014–2015 SAU  
Board Meeting Calendar**

2014 – 2015

**SAU Board Meeting Schedule**

6:00 p.m.

Lou Thompson Room – SRVRTC

July 17, 2014

October 22, 2014

January 15, 2015

March 12, 2015

May 27, 2015

SAU Board approved \_\_\_\_\_